

THORPE MALSOR PARISH COUNCIL

Minutes of the Ordinary Meeting of Thorpe Malsor Parish Council held on 4th December 2025.

Present: Cllr C Holborow (Chair), Cllr J Harrison, Cllr H Sharp (Acting Clerk).
No members of the public attended.

1. Apologies for absence.

None.

2. Declarations of Interest relating to business on the agenda.

None

3. Approval and signature of minutes of the Ordinary meeting of 12th May 2025.

The minutes were approved without amendment and signed by the Chair.

4. Matters arising from the minutes not covered below on the agenda.

None.

5. Open Forum (public participation session)

No members of the public attended.

6. Finance

a) To receive the Finance Report and approve the Schedule of Payments.

The clerk presented the latest financial statement which had been circulated prior to the meeting (copy attached). No payments required approval.

b) Budget 2026/27: to invite suggestions of items for inclusion in the draft budget.

The clerk presented a first draft of the 2026/27 budget including expenditure to date 25/26 and forecast spending to current year end. It was noted that there has been no expenditure on any of the current projects to date in this financial year. Councillors agreed to consider items for inclusion in the 26/27 budget and forward suggestions to the clerk.

It was agreed that the clerk would forward details of a potential supplier of a custom-made replacement noticeboard, with whom she had recently been in contact. Repair of the existing noticeboard is no longer considered feasible due to it's poor condition and the standard size 8 x A4 display cabinets available on the market are too large to mount in the space available on the Social Club wall. The potential supplier is also considering the possibility of quoting for the manufacture of the replacement bench seat.

7. Co-Option to the Council

a) To receive any nominations for co-option and agree candidate(s) by a majority vote.

One nomination was proposed, seconded and agreed by all councillors. The council will welcome Mark Zealey as a co-opted member at the next meeting of the council.

b) Signing the Declaration of Acceptance of Office form by co-opted councillor(s).

Cllr Mark Zealey to sign the Declaration of Acceptance of Office at the next council meeting.

c) To determine receipt of councillors' Register of Member's Interests.

Clerk to provide a copy of the the Register of Member's Interests form to Cllr Zealey at the next meeting for completion within 28 days and also provide a link to the form on the NNC website.

8. Date of Next Meeting

January 2026. Exact date to be agreed after consultation with all council members.

The meeting closed at 6.30 pm.

Signed:(Chair)

Date:

THORPE MALSOR PARISH COUNCIL

SCHEDULE OF PAYMENTS

Accounts to be passed for payment 4th December 2025:

* Denotes paid in advance of meeting.

Payee	Details	Amount	Power
Zurich*	Annual Insurance	£214.00	LGA 1972, s111 (1)
Mrs LCM Holborow*	Bus Shelter Land Rental to 03/26	£15.00	LG MP Act 1953, s4
ICO *	Annual Registration Fee DP Act	£47.00	LGA 1972, s111 (1)
Total		£276.00	

RECEIPTS SINCE: 12th May 2025:

Date	Particulars	Amount	Account Credited
02/06/25	Interest	£2.16	Premium (Savings)
08/09/25	Interest	£2.16	Premium (Savings)
Total		£4.32	

FINANCIAL STATEMENT

Balances B/F 12/05/25		Receipts	Payments	Current Balances (after payment of invoices)
Premium Acc	£650.31	£4.32	£0.00	£654.63
Community Acc	£10149.45	£0.00	£276.00	£9873.45
Total	£10799.76	£4.32	£276.00	£10528.08

TMPC DRAFT Budget 2026–27

EXPENDITURE	2025-26				2026-27
	Budget	Actual (to 4/12/25)	Forecast (to y/e)	Total Year (projected)	
General Administration	£3,958.00	£502.00	£135.59	£637.59	£1,895.00
Audit Charge (Ncalc)	£140.00	£137.00		£137.00	£150.00
Clerk's Salary	£2,138.00	£0.00		£0.00	
Insurance	£300.00	£191.00		£191.00	£250.00
Subscriptions	£130.00	£115.00		£115.00	£130.00
Registration Fees	£35.00	£47.00		£47.00	£50.00
Training	£500.00	£0.00		£0.00	£500.00
Website	£550.00	£0.00	£135.59	£135.59	£650.00
Computer (upgrade)	£150.00	£0.00		£0.00	£150.00
Other	£15.00	£12.00		£12.00	£15.00
Open Spaces	£215.00	£15.00	£0.00	£15.00	£25.00
Land Rental	£15.00	£15.00			£25.00
Bulbs & wild flower seed.	£200.00	£0.00			
Grass cutting	£0.00	£0.00			
Total Regular Expenditure	£4,173.00	£517.00	£135.59	£652.59	£1,920.00
Projects	£4,300.00	£0.00	£0.00	£0.00	£1,800.00
Noticeboard Repair/Replacement?	£350.00	£0.00			£1,200.00
Seat – green space by Hall gates.	£2,200.00	£0.00			
Green space improvement/protection	£1,000.00	£0.00			
Short Lane verge improvement	£150.00	£0.00			
Village Well Restoration	£600.00	£0.00			£600.00
Telephone Box Repair??					
Other	£250.00	£0.00	£0.00	£0.00	£250.00
Election Expenses	£250.00	£0.00		£0.00	£250.00
Total Annual Expenditure	£8,723.00	£517.00	£135.59	£652.59	£3,970.00

Councillors & Clerk training.
Upgrade required

? Replace